



F. 2(39)/2019-20-NDMA (Proc)  
Government of Pakistan  
Prime Minister's Office  
National Disaster Management Authority  
Islamabad  
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## **TENDER NOTICE**

### **EMERGENCY TENDERING FOR ANNUAL MAINTENANCE OF VENTILATORS FOR COVID-19**

National Disaster Management Authority (NDMA), Islamabad invites all potential bidders / firms / supplier / manufacturers for spot tendering of Annual Maintenance of following Ventilators:-

- a. ICU Ventilators (Quantity. 300 - 400 Nos; Approx 100 x VG70, Approx 150 x SV300, Approx 50 x SH-1100, Approx 20 x Booray 5000D etc on requirement)
- b. Portable Ventilator (Approx.100 Nos) Booray 1000 D

The firms must be registered with Income Tax and Sales Tax Departments. The firm should apply SEPERATELY for each items and combined bids shall not be entertained. The interested firms should be technically as well as financially sound. The firms must have enough technical resources and possess relevant experience to train medical staff and provide maintenance / after sales service of the required quantity of Ventilators.

The tender documents including instructions/ terms and conditions may be collected from Procurement Section (Room No.238 - B, Prime Minister's Office Islamabad) during office hours on payment of Rs. 3, 000/- in the shape of cash or may be downloaded from PPRA / NDMA Websites, [www.ndma.gov.pk](http://www.ndma.gov.pk). The documents must reach the undersigned before 1000 hours on 12<sup>th</sup> June 2020 which will be opened the same day at 1200 hours in room no 220-E, PM Office NDMA Islamabad.

**(Muhammad Idrees Mahsud)**

Member (A&F)

National Disaster Management Authority, Islamabad

Tel: 0519087838 / 9087843

**ANNUAL MAINTENANCE OF VENTILATORS FOR COVID-19**  
**TERM AND CONDITIONS**

1. Tender No : Tender No. 15 / COVID-19
2. Title of tender: Annual Maint of Ventilators
3. Procuring Agency: National Disaster Management Authority Prime Minister's Office Islamabad.
4. Last date for Submission: 12<sup>th</sup> June 2020 at 1000 hours
5. Opening Date and Time: 12<sup>th</sup> June 2020 at 1000 hours
6. Opening Address: Room No. 220-E, National Disaster Management Authority (NDMA), Prime Minister's Office, Islamabad.
7. Period of Contract: Minimum 1 year extendable to 5 years.
8. Rejection of Applications: Application on following grounds to be rejected:-
  - a. Incomplete and conditional applications will be rejected forthwith.
  - b. Applications received after due date and time of submission will not be accepted.
  - c. Rate other than PKR will not be accepted.
9. **FOLLOWING MANDATORY QUALIFICATIONS/PREREQUISITES TO BE PROVIDED:-**

Sr	Document Required	Attached
(1).	Registered with Income Tax / Sales Tax Department	<b>Annex-A</b>
(2).	An affidavit on Stamp Paper that the Firm/Company has never been blacklisted by any Government Ministry/Division/Department in the past.	<b>Annex-B</b>
(3).	Copy of Bank Statement FY 2018-19	<b>Annex-C</b>
(4).	Details of similar business in past	<b>Annex-D</b>
(5).	Satisfactory Client List	<b>Annex-E</b>
(6).	List of other Business if any	<b>Annex-F</b>
(7).	Quality certificate issued by any Lab / Manufacturing factory OEM	<b>Annex-G</b>
(8).	Technical Human Resource and facilities available in different cities of Pakistan	<b>Annex-H</b>
(9).	Installation / Calibration Capacity Per Week	<b>Annex-I</b>

10. **Scope of Quotation:** Important aspects are highlighted below; applicants are required to reflect annual charges of each of the head separately in the quotation/bid.
  - a. **Training:** To medical staff on specific model of ventilator after commissioning / installation.

- b. **Installation:** Commissioning / installation of ventilators at administrative division level hospitals; anywhere in Pakistan as indicated by NDMA.
  - c. **Routine Maintenance:** Routine visit of Technical representative to concerned hospital minimum once a month. However, Calibration will be conducted on requirement basis / on-call from user hospital within 48 hours.
  - d. **Repair:**
    - (1) **Fault Diagnosis;** Within 48 hours of reporting / complaint.
    - (2) **Replacement of Major Assemblies**
      - **Assemblies Covered under warranty:** On receipt from OEM within 7 working days after diagnosis. Necessary liaison with respective OEM is required to be made by concerned after sales service provider.
      - **Assemblies not covered in Warranty:** Within 10 working days of fault diagnosis; International Price list will be submitted with the quotation for all possible replacement of parts / assemblies.
  - e. **Boarding / Lodging:** No TADA will be admissible to technical team; charges for boarding / lodging be included in the quotation under separate head.
11. **Earnest Money:** The Firms are required to submit Earnest Money @ 1 million (lump sum) in the name of Director (Procurement), NDMA. However, the same will be returned in case of rejection.
12. **Coordination with OEM:** NDMA will forward copy of Annual Maintenance contract to OEM for further coordination of services under warranty by concerned service provider through OEM. Thereafter, it will responsibility of concerned service provider / firm to maintain intimate liaison with the OEM for interrupted provision of services under warranty. All ventilators have minimum 1 year warranty and video link support as regard to after sales from supplier will be available.
13. **Award of Contract / Supply Order:** Competitive bidding will be done through Single Stage Two Envelopes System as per PPRA Rules. The firm offering overall lowest bid against items of required quantity and specifications will be awarded the Contract / Supply Order.
14. **Effectiveness of Contract:** Contract shall be effective on signature of both parties. The selected firms would be liable to start performing the contract within 48 hours of signing of contract.
15. **Payment Terms:** Payment will be disbursed on quarterly basis. Payment of 1<sup>st</sup> quarter will processed after satisfactory installation of 1<sup>st</sup> Batch as per supply contract / agreement. Payment will be done in Pak Rupees. 5% Bank Guarantee will be deposited by local supplier/authorized dealer on account of after sales service/commissioning /training of equipment.

