

RESTRICTED

INVITATION TO BID

National Disaster Management Authority (NDMA), Islamabad invites sealed bids from the original manufacturers/ authorized distributors/ suppliers registered with Income Tax and Sales Tax Departments, for supply of Rescue Equipment.

2. Bidding documents, which are containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bids, clarification/ rejection of bids, etc, are available for the interested bidders at (Room No.238-B, Prime Minister's Office Premises, Islamabad) during office hours against payment of Rs. 500/- (non-refundable) in the shape of pay order/ bank draft in favour of DDO, NDMA, Islamabad. Bidding documents can also be downloaded from www.ndma.gov.pk.

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach the undersigned **before 1100 Hrs on 17th December, 2015 which will be opened the same day at 1130 Hrs.** This advertisement is also available on PPRA website at www.ppra.org.pk.

Sqn Ldr Hamid Shahzad
Deputy Director (Procurement)
Tel: 9087866

Initials: _____
Purchaser

Initials: _____
Supplier

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Specifications

Sr. No	Items	Specifications	Qty
01	Sleeping bags with related items	Sleeping bag (Imported) liner or sheet sack, knife and search light	As required
02	Complete kit of PPE with bag for medium team	PPE bag includes, Knee pad, safety shoes, safety gloves, safety helmet, whistle, LED light Safety glasses, Ear protection, Foot wear, respirators, Cutting knife.	
03	Concrete cutter (Imported)	Hydraulic and Pneumatic both	
04	Night vision binocular (Telescope)	Night vision binocular are used for SAR during floods Ops areas	
05	Wireless sets	Companies: KENWOOD, ICOM, MOTROLLA, water proof and non water proof wireless sets with repeater base station	

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SUPPLY OF RESCUE EQUIPMENT TO NDMA
ADVERTISEMENT OF 1ST DECEMBER, 2015
TERMS AND CONDITIONS FOR BID AND BIDDERS

1. **Tender Identification Number.** TENDER No. 03 / 15-16.
2. **Title.** Supply of Rescue Equipment” through “SINGLE STAGE One ENVELOPE METHOD”.
3. **Procurement Agency.**
National Disaster Management Authority
Prime Minister’s Office Premises
Islamabad
4. **Last Date & Time for Submission of Bid.** 17th December, 2015 1100 Hours.
5. **Bid Opening Date & Time.** 17th December, 2015 at 1130 hours.
6. **Bid Opening Address.**
Room No. 220-E
National Disaster Management Authority
Prime Minister’s Office Premises, Islamabad.
7. **Bid Opening Process / Method.** NDMA will follow **Single Stage, One Envelope** process in accordance with **Rule 36(a) of PPRA Rules 2004**. The bid shall comprise a single package containing one envelope. The envelope shall contain both the financial proposal and the technical proposal.
 - a. **Bid Validity Period.** Bid validity period should be 90 days from the date of opening of Tender. The amount of the bid and bid security / earnest money shall be in Pak Rupees. The bidders are required to deposit **earnest money (refundable) equal to 2% of the bid value** in the shape of either **pay order or demand draft** in favor of Director Administration, NDMA, with their FINANCIAL PROPOSALS. However, the bidder will furnish a certificate with TECHNICAL PROPOSAL that the earnest money has been submitted. **Bids not accompanied by bid security / earnest money will not be entertained.**
 - b. Bid security / earnest money of successful bidders will alone be retained as security deposit (till expiry of contract period) and that of the rest will be returned.
8. **Bid Validity Period.** 90 days from the date of opening of Tender.

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9. **Rejection of Bid.**

- a. Incomplete and conditional quotations will be rejected forthwith.
- b. Bids received after due date & time will not be accepted.

10. **Bidder's Mandatory Qualification / Prerequisites.** The bidder should be original

manufacturer/ authorized distributor/ supplier etc.

11. **Bid Supporting Documents.**

- a. Earnest Money (refundable) equal to 2 % of bid value in Pak Rupees in form of a pay order / Demand Draft in favour of Director Administration, NDMA.
- b. Income Tax and Sales Tax Registration Certificate.
- c. An affidavit that the Firm / Company has never been blacklisted by any Ministry / Division / Department / Organization of the Government of Pakistan in the past.

12. **Compliance Instructions.**

- a. Quoted rates should include all applicable GoP taxes.
- b. No cutting/ overwriting of the offered prices will be accepted.
- c. Strict Compliance of given Specifications. Higher Specifications will be accepted but on competitive prices of bidding process.
- d. Quotations should be signed and stamped.

13. **Draft Contract Agreement.** Copy Enclosed. Contract will be concluded with successful bidder within Seven days of Conclusion of bid.

14. **Maximum Time of Delivery.**

- a. Maximum five weeks.
- b. Right to extend time period of delivery remains with NDMA.

15. **Payments.** Will be processed as per Contract Agreement. No advance payment will be offered in this supply.

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